

OD Check List / Reference

Note: Items may be delegated to other members.

Opening:

- Assist removing gliders from hanger
- Check gasoline and oil in golf carts
- Check battery water level in all golf carts. If low add distilled water to the batteries
- Clean battery if there is corrosion or the battery is excessively dirty
- Consult Bill Scott or SDM pilot regarding drop zone

Items needed for operation:

- Radios, base station and handhelds.
- High visibility vest
- Water cooler filled with ice and water
- OD log sheets
- Platform for radio and cooler
- Chairs and tent
- Fire extinguisher

On the flight line:

- Carry the handheld radio at all times and monitor for traffic
- Wear high visibility vest so other members can readily identify who is OD or acting OD. In case a member needs to put their name on the list to fly a club glider or ask for a personal safety briefing in the event they missed the safety briefing.
- Conduct safety briefing.
- Observe glider launches and glider ground movement for possible conflicts or items that may lead to an adverse outcomes.
- Accurately record flight time and release altitude.
- If you leave the flight line, hand the high visibility vest and handheld radio to the member acting as OD.
- A positive hand off is required when OD leaves the flight line

During a glider launch:

- Traffic pattern clear
- Tail dolly off
- Canopy latched.
- Safety cone clear
- Pawnee configured correctly
- Spoilers closed
- If you see something that does not look, right radio the pilot or inform the wing runner. In other words, double check to make sure the wing runner has not missed something during their scan

Over

End of the day:

Check to make sure:

- No items have been left behind on the flight line.
- Gliders have been debugged
- Ballast has been removed and stored their boxes.
- All batteries are on charge
- Canopies are covered
- Water cooler has been emptied and left open to dry
- Traffic cones in hanger
- Trailer stored in hanger
- Golf carts cleaned of all trash and turned off
- Electric cart plugged in.
- Trash cans emptied
- Hanger doors properly secured
- Air conditioner off
- All lights turned off
- Office door locked

Send OD log to Mitch

Please leave this list on the OD clip board